



STATE OF INDIANA

DEPARTMENT OF ADMINISTRATION
Commissioner's Office

Eric J. Holcomb, Governor

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204

Award Recommendation Letter

Date: September 24, 2021

To: Roxie Coble, Director of Strategic Sourcing
Indiana Department of Administration

From: Abigail Chittenden, Senior Account Manager
Indiana Department of Administration

Subject: **Negotiated Bid # 100-22-68743; Comparison Microscopes**

Total Purchase Price: \$108,818.52

The evaluation team received proposals from two (2) vendors:

- Leeds Precision Instruments, Inc
- W. Nuhsbaum, Inc

Based on the evaluation of Negotiated Bid 100-22-68743, **Leeds Precision Instruments, Inc** is recommended for award. Terms of this recommendation are included in this letter.

The bids were evaluated according to the criteria established in the bid documents. When necessary, the State clarified with each bidder to ensure specifications were met.

Purchasing Preferences Claimed

- Leeds Precision Instruments claimed and qualified for the U.S. Manufactured Preference (USMP).
- W. Nuhsbaum did not claim any preferences.

The bidders were given the opportunity to lower their price during a Best and Final Offer (BAFO) pricing round.

TABLE 1: Final Overall Evaluation Score

Bidder	Total Bid Amount	Preference	Evaluation Bid Amount
Leeds Precision Instruments, Inc.	\$108,818.52	U.S. Manufactured	\$108,818.52
W. Nuhsbaum, Inc.	\$150,780.18	None	\$150,780.18

Award Summary

During the course of evaluation, the State scrutinized the bids to determine the viability of the proposed business solution to meet the needs of the State. IDOA evaluated the bids based on the stipulated criteria outlined in the bid documents.

This award will result in a one-time purchase.

Abigail Chittenden, CPPB
Senior Account Manager
Indiana Department of Administration